

# COMMUNICATIVE ENGLISH

Sessions	Topics	Methodology	Sessions required
1 – 2	Elements of Communication What is communication?  Barriers – aspects – types	Lecture & Video Screening	2
3 – 12	Basics: Phonetics  Vowels, Diphthongs and Consonants	Mandatory Activity	10
13 – 14	Intonation	Lecture & Video Screening	2
15– 17	Public Speaking  Importance of Public Speaking  Non-verbal communication  Good speaker - Methods to improve	Lecture & Lab	3
18 – 24	Speak Out: Topic-based talk  Public Speaking practice	Mandatory Activity  <b>Minor Evaluation - I</b>	7
25- 26	Listening as a Communication Skill  Importance of listening skill in communication  Why? Methods to improve?	Lecture & Activity	2
27 – 33	Listening Practice	Activity	7
34 – 42	Communication Activity: Role play  Common expressions: Greeting, and leave-taking  Situation/context-based writing and enacting  (Conversation)  Telephonic Conversations - Different contexts  Etiquettes	Mandatory Activity  <b>Minor Evaluation - II</b>  Lecture & Practicals	9

	Telephonic Conversation: practice		
43 – 48	Presentation Practice	Mandatory Activity <b>Minor Evaluation - V</b>	6
49 – 50	Group Discussion Debate - Purpose - Do's & Don'ts of GD	Lecture Group Discussion Practice	2
51 – 54	Group Discussions Practice	Mandatory Activity <b>Minor Evaluation - VI</b>	4
55	<b>Final Evaluation</b> – Online (Listening Comprehension)	Online test	1
56 - 60	<b>Final Evaluation</b> – Offline (Presentation and Discussion)	One-to-one Speaking	5

**Attendance: (Weightage - 10 Points)**

Only those students who secure a minimum of 75% of attendance will be allowed to register for the final evaluation.

<b>Attendance Percentage</b>	<b>Score</b>
86-100	10
75-85	5
0 -75	0

**Internal Assessment: (Weightage - 30 Points)**

As mentioned in the syllabus.

**COURSE ASSESSMENT:** Space for the components of assessment and weightage for each component.

<b>Assessment Components</b>	<b>Weight (%)</b>
<b>Final Evaluation</b> – Online (Listening Comprehension)	30
<b>Final Evaluation</b> – Offline (Presentation and Discussion)	30
Continuous Internal Assessments ( 6 evaluations x 5 marks)	30
Attendance	10
<b>TOTAL</b>	<b>100</b>

## Distribution of Letter Grades

Grading Scheme	
Points	Grade
90-100	A
80-89	B
70-79	C
60-69	D
50-59	E
0-50	F

**NB:** Certificates will be issued to all who successfully complete the Program. However, only A Grade will be entered in the Certificate.

## Distribution of Letter Grades

Only 'A GRADE' will be marked on the certificate.

<b>Grading Scheme</b>	
<b>Points</b>	<b>Grade</b>
90-100	A
80-89	B
70-79	C
60-69	D
50-59	E
0-50	F